



LED MARQUEE BIRTHDAY ANNOUNCEMENTS

REQUEST FORM

Pleasant Grove Middle School LED Marquee
is available to celebrate the birthdays of our Pumas.

A \$15 donation is requested to utilize this service.

(Cash or Check payable to the "PG PTO")

Requestor's Name: _____ Requestor's Contact# _____

Student's Birthday: _____

Student's First and Last Name: _____

The Fine Print/Important Details:

- Announcement will feature the student's first name and last initial only. Please ensure to print legibly above.
- Announcement will be featured on the marquee for one calendared school day.
- Limit of 2 (two) marquee messages (two separate children) displayed each day, on a first come, first serve basis because of marquee space limitations.
- Announcement requests are accepted for birthdays that occur during breaks (i.e. Thanksgiving, Winter, and Spring Recesses), but they will be displayed the Friday prior to each break and the limit will be expanded to five messages at those times. And are still on a first come, first serve basis.
- Announcements are not offered for summer (those that fall after the last day of school) birthdays at this time.

For PG PTO or PG Office Staff Use Only: Payment received Cash Check, Check# _____

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